

November 5, 2015

Dear Chair Jolliffe,

Re: Appointment to the 2016 Vancouver Island Regional Library Board

As the new year approaches, it is time to consider your representation on the Board of Trustees of Vancouver Island Regional Library – the fifth largest library system in British Columbia serving more than 410,000 residents on Vancouver Island, Haida Gwaii, and Bella Coola on the Central Coast. Vancouver Island Regional Library enhances lives through universal access to knowledge, lifelong learning, and literacy in the communities we serve.

As per the *British Columbia Library Act*, “each municipality and/or regional district that is party to the regional library district must, by resolution, appoint a representative and an alternate representative each December at the first meeting of the municipal council or regional district board. A member of the library board holds office for a term of one year: January 1 - December 31, or for the remainder of the year for which the appointment is made. A member is eligible for reappointment, but no member may serve for more than eight consecutive years. Reappointment of sitting members is encouraged in the interest of continuity...”

Provincial legislation requires certified resolutions be submitted to Vancouver Island Regional Library by December 15, 2015. VIRL Board of Trustees also requires its members to complete a Statement of Financial Disclosure on an annual basis (a copy of the form on file with your municipality/district is acceptable). Hard copies of the necessary forms have been couriered to you, including VIRL appointment forms to ensure we have accurate contact information. For quick access, please find the same forms attached here and a link to the [statement of financial disclosure](#).

By **December 15, 2015**, please submit for each appointed Board Member and Alternate Member:

- **Certified Resolutions**
- **[Statement of Financial Disclosure form](#)**
- **2016 VIRL Board / Alternate Appointment form**

Send to the attention of Mariah Patterson, Executive Assistant, via mail, email: mpatterson@virl.bc.ca or fax: 250.758.2482.

If you require additional information, please contact Ms. Patterson by phone: 250-729-2310 or email. Thank you for your continued support of Vancouver Island Regional Library!

Sincerely,



Rosemary Bonanno, BA MLS
Executive Director